

## **CABINET MEMBER FOR CULTURE, LEISURE AND SPORT**

RECORD OF DECISIONS taken by the Cabinet Member for Culture, Leisure and Sport, Councillor Lee Hunt, at his meeting held on Friday, 11 October 2013 at 1.00 pm at the The Executive Meeting Room - Third Floor, The Guildhall

### **Also Present**

Councillor David Horne  
Councillor Steve Wemyss

#### **1. Apologies for Absence (AI 1)**

There were no apologies for absence.

#### **2. Declaration of Members' Interests (AI 2)**

There were no declarations of members' interests.

#### **3. D Day 70 Interreg Project (AI 3)**

(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT  
& CULTURAL SERVICES)

The report was introduced by Claire Looney, Partnership & Commissioning Manager.

DECISIONS: that the Cabinet Member

**(1) noted the success of the application to the Interreg IVa fund and  
(2) agreed that an update report be brought to a future Culture, Leisure  
& Sport meeting.**

#### **4. Portsmouth Cultural trust Annual Update Report (AI 4)**

(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT  
& CULTURAL SERVICES)

The report was introduced by Claire Looney, Partnership & Commissioning Manager.

DECISIONS: that the Cabinet member

**(1) noted the update report on the operation and delivery of services by  
Portsmouth Cultural Trust 2012/13 including the delivery in excess of  
the key performance targets as outlined in the Partnership  
Agreement.**

**(2) agreed that congratulations be given to Portsmouth Cultural Trust for achieving the year's successful delivery.**

**5. Cumberland House Update (AI 5)**

**(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT  
& CULTURAL SERVICES)**

The report was introduced by Dr Jane Mee, Museums & Records Manager and Gemma Waters, Cumberland House Museum Development Officer.

DECISIONS: that:

- (1) The improvements to Cumberland House are noted.**
- (2) The proposed development of the museum's events programme and the increased involvement of volunteers are noted.**
- (3) The Friends of Cumberland House are thanked for their work on the garden.**

**6. Portsmouth Museums Annual Update (AI 6)**

**(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT  
& CULTURAL SERVICES)**

The report was introduced by Dr Jane Mee, Museums & Records Manager.

DECISIONS that:

- (1) The achievements of Portsmouth Museums and Archives in 2012/13 are noted.**
- (2) The D-Day related projects, D-Day+Youth and D-Day 70 '*Launching the Invasion*' are delivered in accordance with the successful funding bids submitted to ACE (Arts Council England) and the Heritage Lottery Fund (HLF) respectively.**
- (3) The Development Phase of D-Day 75, the council's major project to transform the D-Day Museum offer, is implemented subject to a positive outcome of our funding bid to the HLF.**
- (4) A bid is submitted to ACE for Renaissance Strategic Support Funding for 2014/15 to support developing the sub-regional D-Day offer in partnership with the area's Regimental Museums and similar organisations.**
- (5) The work to Cumberland House is completed with the opening of an A-Z of Natural History in the main ground floor gallery.**
- (6) Volunteers are recruited in Cumberland House and trained to assist in the delivery of events and activities at the museum in accordance with 'Invest in Volunteers' standards.**

- (7) The service prepares for Accreditation and completes the review of the council's collection development plan incorporating museum, archive and library collections.
- (8) The service completes the work started with the Museum of English Rural Life, with ACE funding, with the aim of achieving the Investors in Volunteers standard.
- (9) A review of the current school led offer is undertaken and a review of the school loans / handling collection is started.
- (10) Partnership projects with the QA Hospital (improving environments for people with dementia) and the University of Portsmouth (Doctoral Collaborative Award for Conan Doyle) are implemented.
- (11) The Portsmouth City Museums exhibition programme Secret Egypt and Tricorn is delivered as planned and publicised.
- (12) Plans for the WW1 centenary exhibition and community engagement – *Lest We Forget* – are developed and implemented.

**7. Portsmouth Libraries Stock Disposal Policy (AI 7)**

TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT  
& CULTURAL SERVICES)

The report was introduced by Clare Forsyth, Service Development Manager.

**DECISIONS**

- (1) That a continuous programme of stock work is carried out in all libraries to cope with new stock arrivals rather than at intervals of every few months.
- (2) That the Central Library store stock is reviewed as a whole once a year.
- (3) That permanent book sale displays of withdrawn library stock are removed from all libraries except Central Library.
- (4) That to replace permanent books sales a temporary book sale site is established to run for 1 week in duration in branches.
- (5) That a permanent, well displayed second hand bookshop is set up at Central Library.
- (6) That the pricing of withdrawn stock should reflect the quality of the stock and higher prices being asked in charity shops and online booksellers.
- (7) That Amazon Marketplace, a fixed price site, is used as a mechanism for selling some of our more specialist stock.

**8. Collections Development Plan (AI 8)**

(TAKE IN REPORT BY THE HEAD OF CITY DEVELOPMENT  
& CULTURAL SERVICES)

The report was introduced by Rosalinda Hardiman, Museum Collections Manager.

DECISIONS:

- (1) That the draft Collections Development Plan be approved.**
- (2) That the draft Collections Development Plan be sent out to wider stakeholders for consultation.**
- (3) That the Portsmouth Museums service re-presents the Collections Development Plan to the Cabinet after consultation has taken place**

#### **9. Proposed Use of Land and Buildings at Canoe Lake (AI 9)**

(TAKE IN REPORT BY THE HEAD OF TRANSPORT AND ENVIRONMENT)

The report was introduced by Adrian Rozier, Technical Projects Officer

**DECISIONS that**

- (1) the Cabinet Member for Culture, Leisure and Sport notes the outcome of the market evaluation exercise.**
- (2) the Head of Transport and Environment be authorised to proceed with the procurement of the recommended future tender opportunities for the identified areas, undertaking any necessary feasibility work required.**
- (3) the Head of Transport and Environment, in conjunction with the s151 officer and Head of Finance and the procurement gateway process, be authorised to accept the outcome of the most appropriate tendering exercise for each identified area, that will include a robust financial appraisal of all options.**
- (4) That subject to (2) and (3) above the Head of Corporate Assets, Business and Standards be authorised to complete the leasing of the tendered opportunities identified within this report.**

*The following items were for information only. No decisions were made and they were not therefore subject to call in.*

#### **10. Loan of Painting by George Vicat Cole (AI 10)**

(TAKE IN INFORMATION REPORT BY THE HEAD OF CITY DEVELOPMENT & CULTURAL SERVICES)

The report was introduced by Rosalinda Hardiman, Museum Collections Manager who advised of the loan of 'Near Epsom', a painting by George Vicat Cole to an exhibition in 2014 being held initially at Southampton Art Gallery, but possibly to two other venues in Hampshire. She confirmed that a notice by the painting would give details that the painting was on loan from Portsmouth's art collection.

**11. Southsea Library Development (AI 11)**

(TAKE IN INFORMATION REPORT BY THE HEAD OF CITY  
DEVELOPMENT & CULTURAL SERVICES)

The report was introduced by Rosalinda Hardiman, Museum Collections  
Manager.

**12. Monitoring of 2013/14 Cash Limits and Capital Programme for the Period  
to 30 June 2013 (AI 12)**

(TAKE IN INFORMATION REPORT BY STRATEGIC DIRECTOR AND S151  
OFFICER)

The report was introduced by Susan Aistrop, Finance Manager.

**13. EXCLUSION OF PRESS AND PUBLIC (AI 13)**

The meeting concluded at 3.00 pm.

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Councillor Lee Hunt  
Cabinet Member for Culture, Leisure and Sport